

DATE RECEIVED _____

PERMIT NUMBER _____

City of Globe Public Works Department
150 N. Pine Street
Globe, Arizona 85501

**CIVIL RESTORATION PERMIT
APPLICATION**

TO BE COMPLETED BY APPLICANT (CONTRACTOR):	
Applicant's Name: _____	Telephone: _____
Applicant's Address: _____	
Contractor (If other than Applicant): _____	Telephone: _____
Street to be cut: _____	Location of cut: _____
Project Name: _____	
Purpose of Street Cut: _____	
Dimensions of Street Cut: _____	
Type of Street Surface: _____	
Street Classification: _____ Local _____ Collector _____ Arterial _____ Alley	
Street Closure requested to complete work: _____ Yes (If yes, attach detailed Traffic Control Plan) _____ No	

The Applicant, herein termed the Permitted, requests permission to make a street cut as described and shown on attached plot plan which by reference is made a part of this application.

INSTRUCTIONS CONCERNING USE OF THIS FORM

Applicant will complete and return this form to the WATER OFFICE whose office is located at 150 N. Pine Street, Globe, Arizona 85501. The Public Works Director, in conjunction with the City Street Supervisor, is delegated authority to approve street cut permits within the City limits of Globe, Arizona. **Applications will be submitted a minimum of 48 hours prior to projected work date.**

TO BE COMPLETED BY CITY OF GLOBE PERSONNEL	
Permit Application received: _____	By: _____

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STREET CUT PERMIT SUBJECT to the following terms and conditions, the permit applied for on the first page hereof is hereby granted:

1. **TERM.** This permit shall be in full force and effect from the date hereof until revoked as herein provided.
2. **PERMIT FEE.** This permit may be issued only after all approval signatures are obtained and any applicable permit fees, as established by the City of Globe, are paid by the Permittee. A "Civil Restoration Permit Fee Schedule" is attached as Exhibit "A" to this application and shall be used to calculate the permit fee.
3. **REVOCAION.** This permit may be revoked by the City upon giving thirty (30) days' notice to the Permittee by ordinary mail, directed to the address shown in the application hereto attached; however, the City reserves the right to revoke this permit without giving said notice in the event Permittee fails to comply with any of the conditions or terms set forth herein.
4. **WORK STANDARDS.** All work shall be done in accordance with the Maricopa Association of Governments Uniform Standard Specifications and Details for Public Works Construction.
5. **COMMENCEMENT OF WORK.** Upon approval of this Permit, the Permittee shall notify the City Engineer within 48 hours in advance of any work.
6. **CIVIL RESTORATION PERMIT FEES.** Permits for excavations in paved streets or alleys shall be subject to a Civil Restoration Permit fee. Newly constructed streets, re-constructed streets, or streets that have been re-paved shall be considered protected streets for a period of three years following construction. Permits for excavations in protected streets shall be subject to an additional requirement as outlined in City Code 9-10-5 Pavement Cut Policy.
7. **CITY HELD HARMLESS FROM CLAIMS.** In accepting this permit, the Permittee, its/his/her successors or assigns, agrees to indemnify the City and hold it harmless from all claims, actions, liability, and damage of every kind including attorney fees and costs and description which may accrue to, or be suffered by, any person or persons, corporations or property by reason of the performance of any such work, character of materials used, or manner of installations, maintenance and operation, or by the improper occupancy of said roadway right-of-way, and in case any suit or action is brought against the City and arising out of, or by or by reason of, any of the above causes, the Permittee, its/his/her successors or assigns, will upon notice to it/him/her of the commencement of such action, defend the same at its/his/her sole cost and expense and satisfy any judgement which may be rendered against the City in any such suit or action. City includes its officers, employees, agents and assigns.

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8. **PROTECTION OF TRAFFIC.** In so far as the interests of the City and the traveling public are concerned, all work performed under this permit shall be done in accordance with the Maricopa Association of Governments Uniform Standard Specifications and Details for Public Works Construction. All construction zones shall be signed in accordance with the Manual of Uniform Traffic Control Devices.
9. **STREET CLOSURES.** If a street closure is approved to complete the proposed work, the following shall apply:
- a) The approved Traffic Control Plan shall be adhered to at all times by the Permittee, and all signs, barricades, and other traffic control devices shall be maintained in place prior to initiation of any work and until the work is completed.
 - b) At least 24 hours prior to closing the street, the permittee shall notify the Police and Fire Departments, Dispatch, individual property owners residing within the portion to be closed, and (if applicable) school bus operators of the intended street closure and shall promptly notify them once the street has been re-opened.
 - c) For closures of collector or arterial streets, the Permittee shall in addition to b) above, send a press release to local newspapers and local radio stations detailing the intended street closure at least two days in advance of any work.
10. **EXISTING UNDERGROUND UTILITIES.**
- a) It shall be the responsibility of the Permittee to contact all pertinent utility companies at least two business days prior to starting any excavation. (Blue Stake)
 - b) Any underground utility which is damaged by a Permittee shall be repaired at the Permittee's expense in the manner and means prescribed by the authorized representative of the utility owner.
 - c) The costs incurred by the City to repair any damaged utility shall be paid by the Permittee.
11. **STREET RESTORATION.**
- a) Trenches shall be compacted to 95% density in accordance with Maricopa Association of Governments Uniform Standard Specifications and Details for Public Works Construction. When the street cut is to be made in a collector or arterial street, an area of poor subgrade materials, or any other area requiring immediate closure and

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resurfacing of the street, non-shrink backfill shall be used. The asphalt patch over non-shrink backfill shall be 4" depth placed in two lifts. Imported structural backfill may be substituted for non-shrink backfill only upon written approval by the Public Works Director.

- b) Concrete curb, gutter and sidewalks shall be repaired according to City of Globe standards.
- c) All asphalt patches shall be made with hot mix asphalt within forty-eight hours of trench backfilling (Unless Permittee has made a prior written agreement with the Public Works Director). The thickness of the asphalt patch shall be equal to or exceed that of the existing roadway but shall be no less than 3". In the event that hot mix asphalt is not available, cold mix asphalt may be used but shall be removed and replaced as soon as the local asphalt supplier company starts up the following construction season. In this event, the temporary cold mix patch shall be made within forty-eight hours of trench backfilling.
- d) The street cut restoration must be in compliance with City Code Section 9-10-5, Pavement Cut Policy.
- e) All street cuts shall be covered by a one (1) year warranty period commencing upon final inspection and acceptance by the City and said warranty shall extend to the City.
- f) In the event the applicant fails to restore the street in a timely manner, the City reserves the right to have the work completed at the applicant's expense. If defects in the patch occur within the warranty period, the City reserves the right to repair the patch at the applicant's expense if the applicant fails to make the necessary repairs within five days of being notified.

12. **RUBBISH AND DEBRIS.** Upon completion of work allowed under this permit, all rubbish and debris shall be immediately removed from the right-of-way and the right-of-way and roadway restored and left in a neat and presentable condition satisfactory to the City.

13. **INSPECTION.** The City shall have the right to inspect all work covered under the scope of this permit. All work contemplated under this permit shall be done to the satisfaction of the authorized representative of the City, and the City hereby reserves the right to order the change of location or installation authorized by this permit at any time, said changes to be made at the sole expense of the Permittee.

14. **CITY TO BE REIMBURSED FOR REPAIRING ROADWAY.** Upon being billed therefore, Permittee agrees to promptly reimburse the City for any expense incurred in repairing surface of roadway due to settlement after installation, or for any other damage to roadway, curb, gutter or sidewalk as a result of the work performed under this permit.

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15. OTHER CONDITIONS AND/OR REMARKS.

- a) This permit is valid for a period of six months after the date of approval, unless otherwise extended in writing by the Director of Public Works.
- b) One (1) lane of traffic shall be kept open at all times, (unless Street Closure and Traffic Control Plan has been approved).

16. PAYMENT IN LIEU OF PERFORMING WORK

Permittee may choose to perform the required pavement treatments required in City Code 9-10-5 or pay the City Street Department in lieu of performing the work. The payment will be calculated through the optional fee surcharge in Exhibit "A". The Permittee must select this option in the permit prior to approval.

- a) This pavement treatment does not exclude the permittee from patching the cut area as required in section 11 (a).

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Permit Fee Calculation

Dimensions of Cut: _____ x _____ = _____ Square Feet

Additional 3' width around cut: _____ = _____ Square Feet

Total: _____ = _____ Square Feet

Civil restoration Permit Fee: _____ (SFT) x \$0.50 = \$ _____

***See Exhibit "A"

***Minimum Fee \$300.00

Civil Restoration Permit Surcharge Fee in Lieu of Performing Work

Civil restoration Permit Fee Surcharge: _____ (SFT) x \$ _____ = \$ _____

***See Exhibit "A"

Permittee opts to use civil restoration surcharge fee in lieu of performing work.

Permittee

Date

Total Fees

Civil restoration Permit Fee: \$ _____

Civil restoration Surcharge Fee: \$ _____

Other: \$ _____

Total: \$ _____

Approval

City Engr. / Public Works Director

Date

Inspection

Date

City of Globe Public Works Department
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EXHIBIT "A"

CIVIL RESTORATION PERMIT FEE SCHEDULE

All persons permitted to excavate or cut a paved public street or alley shall pay the following fees prior to approval of the street cut permit. Civil Restoration Permit Fees will be based on actual size of cut areas.

Civil Restoration Permit Surcharge fees shall only be required for excavations in asphaltic concrete pavement. Restoration of streets or alleys with Portland cement concrete surfaces or gravel surfaces will be restored with like material by the permittee within the cut area only.

Streets shall be considered "protected streets" for a period of three (3) years following initial construction, re-construction, or re-paving. In addition to the normal Civil Restoration Permit Fee, an optional Civil Restoration Permit Surcharge Fee may be used in lieu of the permittee performing the restoration work required in City Code 9-10-5. The schedule below outlines surcharges for protected streets as well as other streets older than 3 years as required in City Code 9-10-5.

Seal-coating alone or similar maintenance treatments shall not make a street protected.

Application Fee: \$50.00

Civil Restoration Permit Fee: \$0.50/square

Civil Restoration Permit Fee Surcharges:

Age of Protected Street

0 – 1 year	\$3.00/square foot
1 - 2 years	\$2.50/square foot
2 – 3 years	\$2.00/square foot
3 – older	\$1.00/square foot

**Minimum Civil Restoration Permit fee of \$300.00