

# INSTRUCTIONS

## BEFORE USING THE ENCLOSED SCHEDULES, PLEASE COMPLETE THE FOLLOWING:

Completing the steps below will populate the heading for each of the attached schedules.

1. Enter the City/Town Name:
2. Select the Budget Year

**CITY OF GLOBE**  
**2018**

### Protection/Unprotection of File:

Each spreadsheet within the file has been protected to prevent accidental deletion of formulas. When the sheet is protected you can move from one cell to the next using the Tab key. A password was not assigned, so the sheets may be unprotected to make minor formatting changes such as row height, column width, and font size. To unprotect an individual spreadsheet, select Protect/Unprotect Sheet from the menu.

You may need to add lines to Schedules C through G to accommodate all funds or departments involved. Remember to check all formulas in the subtotals and totals to ensure that the additional lines are included, and make changes accordingly. Once changes have been made, the sheet should be re-protected by reversing the above process. Re-protecting the sheets will help ensure that formulas are not accidentally altered or deleted.

### Printing Tips:

Schedule A can be printed on one page in landscape format with the "fit to 1 page wide by 1 page tall" option (Page Setup) selected. Schedules B through F can be printed in portrait format. Schedule G can be printed in landscape format. Schedules with multiple pages are formatted to print with the column headings on each page.

**OFFICIAL BUDGET FORMS**

**CITY OF GLOBE  
TENTATIVE BUDGET  
Fiscal Year 2018**

**CITY OF GLOBE**  
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**Fiscal Year 2018**

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**CITY OF GLOBE**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses-TENTATIVE BUDGET**  
**Fiscal Year 2018**

Fiscal Year	S c h	FUNDS								
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds	
2017	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	13,445,787	3,851,148	0	0	37,424	9,559,431	0	26,893,790
2017	Actual Expenditures/Expenses**	E	9,415,729	2,094,935	0	0	0	5,389,020	0	16,899,684
2018	Fund Balance/Net Position at July 1***		1,395,383	0			0	2,049,720		3,445,103
2018	Primary Property Tax Levy	B	513,272							513,272
2018	Secondary Property Tax Levy	B								0
2018	Estimated Revenues Other than Property Taxes	C	8,593,212	3,547,988	0	0	0	5,490,913	0	17,632,113
2018	Other Financing Sources	D	0	0	0	0	0	0	0	0
2018	Other Financing (Uses)	D	0	0	0	0	0	0	0	0
2018	Interfund Transfers In	D	0	69,275	0	0	0	0	0	69,275
2018	Interfund Transfers (Out)	D	69,275	0	0	0	0	0	0	69,275
2018	Reduction for Amounts Not Available:									
2018	LESS: Amounts for Future Debt Retirement:									0
										0
										0
										0
2018	Total Financial Resources Available		10,432,592	3,617,263	0	0	0	7,540,633	0	21,590,488
2018	Budgeted Expenditures/Expenses	E	10,432,592	3,617,263	0	0	0	7,540,633	0	21,590,488

**EXPENDITURE LIMITATION COMPARISON**

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

	2017	2018
1. Budgeted expenditures/expenses	\$ 26,893,790	\$ 21,590,488
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	26,893,790	21,590,488
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 26,893,790	\$ 21,590,488
6. EEC expenditure limitation	\$	\$ 8,237,296

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**CITY OF GLOBE**  
**Tax Levy and Tax Rate Information**  
**Fiscal Year 2018**

	<b>2017</b>	<b>2018</b>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>711,024</u>	\$ <u>731,873</u>
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>508,625</u>	\$ <u>513,272</u>
B. Secondary property taxes		
C. Total property tax levy amounts	\$ <u>508,625</u>	\$ <u>513,272</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ _____	
(2) Prior years' levies	_____ 3,000	
(3) Total primary property taxes	\$ _____ 3,000	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ _____ 3,000	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____ 1.3060	_____ 1.3137
(2) Secondary property tax rate	_____	_____
(3) Total city/town tax rate	_____ 1.3060	_____ 1.3137
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**CITY OF GLOBE**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2018**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2017</b>	<b>ACTUAL REVENUES* 2017</b>	<b>ESTIMATED REVENUES 2018</b>
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
CITY SALES	\$ 4,140,000	\$ 4,347,203	\$ 4,300,948
BED TAXES	200,000	109,832	100,000
<b>Licenses and permits</b>			
FRANCHISE	200,000	205,956	210,076
BUSINESS LICENSE	620,000	620,000	632,400
BUILDING PERMITS AND FEES	177,600	35,505	50,000
SWG CAPITAL EXPENDITURES	70,000	50,000	51,000
<b>Intergovernmental</b>			
STATE SALES	689,770	691,764	705,599
URBAN REVENUE SHARING	905,426	904,847	922,944
VEHICLE LICENSE	473,363	512,928	523,187
<b>Charges for services</b>			
SANITATION	619,725	560,995	600,000
MUSEUM, RECREATION CEMETERY	77,500	96,065	97,929
FIRE, FLEET & RENT	294,500	80,247	84,200
<b>Fines and forfeits</b>			
MAGISTRATE	1,000	77,081	78,474
POLICE	140,000	21,941	23,436
FIRE		129,753	160,000
<b>Interest on investments</b>			
INTEREST ON INVESTMENTS	30,000	2,840	2,897
<b>In-lieu property taxes</b>			
<b>Contributions</b>			
Voluntary contributions	4,000	1,091	3,000
<b>Miscellaneous</b>			
MISCELLANEOUS	30,000	97,185	43,552
AUCTION	15,000	3,500	3,570
<b>Total General Fund</b>	<b>\$ 8,687,884</b>	<b>\$ 8,548,733</b>	<b>\$ 8,593,212</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.







**CITY OF GLOBE**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2018**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2017</b>	<b>ACTUAL REVENUES* 2017</b>	<b>ESTIMATED REVENUES 2018</b>
<b>INTERNAL SERVICE FUNDS</b>			
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
_____	_____	_____	_____
_____	_____	_____	_____
_____	\$ _____	\$ _____	\$ _____
<b>Total Internal Service Funds</b>	\$ _____	\$ _____	\$ _____
<b>TOTAL ALL FUNDS</b>	\$ <u>17,240,856</u>	\$ <u>16,101,499</u>	\$ <u>17,632,113</u>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY OF GLOBE**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2018**

<u>FUND</u>	<u>OTHER FINANCING</u> <u>2018</u>		<u>INTERFUND TRANSFERS</u> <u>2018</u>	
	<u>SOURCES</u>	<u>&lt;USES&gt;</u>	<u>IN</u>	<u>&lt;OUT&gt;</u>
<b>GENERAL FUND</b>				
Library Fund	\$	\$	\$	\$ 69,275
<b>Total General Fund</b>	\$	\$	\$	\$ 69,275
<b>SPECIAL REVENUE FUNDS</b>				
Library Fund	\$	\$	\$ 69,275	\$
<b>Total Special Revenue Funds</b>	\$	\$	\$ 69,275	\$
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>				
	\$	\$	\$	\$
<b>Total Capital Projects Funds</b>	\$	\$	\$	\$
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Enterprise Funds</b>	\$	\$	\$	\$
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	\$	\$	\$ 69,275	\$ 69,275

**CITY OF GLOBE**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2018**

<b>FUND/DEPARTMENT</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2017</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2017</b>	<b>ACTUAL EXPENDITURES/ EXPENSES* 2017</b>	<b>BUDGETED EXPENDITURES/ EXPENSES 2018</b>
<b>GENERAL FUND</b>				
ADMINISTRATION	\$ 905,963	\$ 62,678	\$ 968,641	\$ 1,026,592
COUNCIL	3,453,257		408,992	789,689
COMMUNITY ORGANIZATIONS	200,000		87,732	100,000
FIRE	2,694,637		2,420,837	2,277,666
FLEET	183,391		143,479	423,885
MAGISTRATE	202,857		178,628	134,538
MUSEUM	217,876		198,518	216,529
POLICE	3,887,995		3,567,682	2,935,531
PUBLIC WORKS	1,637,133		1,441,220	1,520,104
CONTINGENCY RESERVE				1,008,058
<b>Total General Fund</b>	<b>\$ 13,383,109</b>	<b>\$ 62,678</b>	<b>\$ 9,415,729</b>	<b>\$ 10,432,592</b>
<b>SPECIAL REVENUE FUNDS</b>				
HIGHWAY USER	\$ 769,033		\$ 717,323	\$ 785,925
GILA COUNTY.5 EXCISE TAX	686,000		432,903	441,561
LIBRARY	185,877	4,599	190,476	191,286
GRANTS	2,000,000		566,286	2,000,000
ACTIVE ADULT CENTER	205,639		187,947	198,491
<b>Total Special Revenue Funds</b>	<b>\$ 3,846,549</b>	<b>\$ 4,599</b>	<b>\$ 2,094,935</b>	<b>\$ 3,617,263</b>
<b>DEBT SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>CAPITAL PROJECTS FUNDS</b>				
	\$	\$	\$	\$
<b>Total Capital Projects Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>PERMANENT FUNDS</b>				
VOLUNTEER FIRE PENSION	\$ 37,424		\$	\$
<b>Total Permanent Funds</b>	<b>\$ 37,424</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>ENTERPRISE FUNDS</b>				
WATER	\$ 6,854,937		\$ 4,546,230	\$ 5,091,082
WASTEWATER	1,058,584		842,790	683,647
CONTINGENCY	1,645,910			1,765,904
<b>Total Enterprise Funds</b>	<b>\$ 9,559,431</b>	<b>\$</b>	<b>\$ 5,389,020</b>	<b>\$ 7,540,633</b>
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 26,826,513</b>	<b>\$ 67,277</b>	<b>\$ 16,899,684</b>	<b>\$ 21,590,488</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.



**CITY OF GLOBE**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2018**

FUND	Full-Time Equivalent (FTE) 2018	Employee Salaries and Hourly Costs 2018	Retirement Costs 2018	Healthcare Costs 2018	Other Benefit Costs 2018	Total Estimated Personnel Compensation 2018
<b>GENERAL FUND</b>	71	\$ 3,443,781	\$ 1,478,102	\$ 1,098,476	\$ 296,925	\$ 6,317,284
<b>SPECIAL REVENUE FUNDS</b>						
HURF	6	\$ 224,975	\$ 25,872	\$ 78,858	\$ 35,160	\$ 364,865
LIBRARY	3	102,915	11,835	39,429	8,097	162,276
ACTIVE ADULT	5	71,859	8,264	49,135	5,670	134,928
<b>Total Special Revenue Funds</b>	14	\$ 399,749	\$ 45,971	\$ 167,422	\$ 48,927	\$ 662,069
<b>DEBT SERVICE FUNDS</b>						
		\$	\$	\$	\$	\$
<b>Total Debt Service Funds</b>		\$	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>						
		\$	\$	\$	\$	\$
<b>Total Capital Projects Funds</b>		\$	\$	\$	\$	\$
<b>PERMANENT FUNDS</b>						
		\$	\$	\$	\$	\$
<b>Total Permanent Funds</b>		\$	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>						
Water	12	\$ 477,043	\$ 54,860	\$ 134,320	\$ 53,075	\$ 719,298
Wastewater	5	161,984	18,628	54,601	16,564	251,777
<b>Total Enterprise Funds</b>	17	\$ 639,027	\$ 73,488	\$ 188,921	\$ 69,639	\$ 971,075
<b>INTERNAL SERVICE FUND</b>						
		\$	\$	\$	\$	\$
<b>Total Internal Service Fund</b>		\$	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	102	\$ 4,482,557	\$ 1,597,561	\$ 1,454,819	\$ 415,491	\$ 7,950,428