

# CITY OF GLOBE

## REGULAR MEETING MINUTES

MUNICIPAL BUILDING 150 NORTH PINE STREET GLOBE, ARIZONA

March 14, 2011 6:00 P.M.

The meeting was called to order by Mayor Shipley at: 6:00 PM

The Invocation was given by: Councilman Lerry Alderman

The Pledge of Allegiance was led by: Councilman Desmond Baker

### ROLL CALL

Councilpersons present: Wheeler, Wilshire, Uhl, Baker, Alderman

Councilpersons absent: Casillas

City Manager / Legal Counsel present: K. Kane Graves

### 1. SUMMARY OF CURRENT EVENTS

#### A. Council Members

1. Councilwoman Uhl stated that Readers Digest We Here You American will be in Globe on March 19, 2011.
2. Councilman Desmond Baker reminded the public about the Arbor Day celebration March 18, 2011 at 11:00 am
3. Terry Wheeler stated that the coordination workshop will be this Saturday March 19, 2011 at the fairgrounds at 10:00 am
4. Councilwoman Wilshire thanked the community for the home tour and bordello walking tour.

#### B. Mayor

1. Mayor Shipley spoke to the people who brought Thomas the Train, and they stated that the City of Globe Special Event team made their experience with the City their best experience yet. Thank you to the City Manager and City staff

#### C. City Manager

1. Reported that the Thomas the Train gross revenue was \$350,000. The represents \$7,000.00 in sales tax to the City of Globe.
2. Introduced new dispatchers, David Bronson and Nisha Henderson.

### 2. SPECIAL PRESENTATIONS

- #### A.
1. Honor Sam Polk the Winner of the RWAA's Water/Wastewater Personnel and System of the Year 2010 Award.

Leon Cons presented Sam Polk with his award from the Rural Water Association. This association visits facilities annually to view the changes and improvements made. Mr. Polk was chosen out of 77 nominees for operator of the year for the State of Arizona.

The Mayor stated that he made a sight to the treatment plant at 6:00 am and was impressed that the plant did not have an odor. The Mayor stated that several years ago, he received numerous complaints from the Pioneer Hills area regarding odor from the plant.

Sam Polk stated that a number of projects have been completed to meet ADEQ and DHS compliance requirements.

Councilman Alderman stated he was impressed with Mr. Polk's professionalism.

Councilman Wheeler stated he has known the Polk family for many years beginning with the 4-H program. He is proud of the accomplishments of Sam Polk.

City Manager Graves reported that all penalties on the ADEQ consent decree have been waived by ADEQ after seeing the progress made by Mr. Polk on the compliance issues.

#### B. Manuel Cruz – Abandoned Mine Safety.

Mr. Cruz presented the Council with an information packet. He started a non-profit called Abandoned Mine Safety, Inc. He came to inform the Council about 7 abandoned mines at Round Mountain Park. Two are on City property and five are around the park on private property. He stated that for each abandoned mine that is closed a life is saved. He wants City permission to close the two on City property at Round Mountain Park. The first mine is 15 to 20 feet off the path as you enter the park. This mine is a horizontal mine which will be blasted and the opening closed. The other mine is a vertical mine which is 13 feet deep. This mine is 5 feet off the trail.

Abandoned Mine Safety has spoken to the private mine owner, who have given their permission to close the five mines on the perimeter of the park

Abandoned Mine Safety is asking the City of Globe for use of City equipment and manpower for the closure of these mines.

One of the important missions of Abandoned Mine Safety is going to schools and doing an outreach program and town hall meetings to educate the public on the dangers of abandoned mines. They have donations from other elected officials and organizations to support this education process. They are asking for a memorandum of understanding with the City and are hoping to have the money raised within two months to complete the closure of these seven mines. The estimate cost to close the seven mines is \$52,000.00. If the City participates with earth work the estimate can conceivably be cut in half.

Councilman Baker asked about the historical value of the mines. Mr. Cruz stated that the private owner is not aware of any historical value to his mines.

Vice-Mayor Wilshire asked about the four foot deep vertical mine and its proposed closure. She stated she points this feature out to visitors and wants to leave it for a

sample of the mine heritage of the area. Mr. Cruz stated that this can be accomplished as long as the danger of the entrance overhang is addressed.

Jesse Bryant asked how Mr. Cruz anticipates to finance his operations. Mr. Cruz responded that they will be talking to the local mines and they have some wealthy contributors who have been approached to contribute to this non-profit organization.

The official web site is [www.abandonedminesafety.org](http://www.abandonedminesafety.org). This web site has a donation button for donations and they are anticipating broadcasting on numerous radio stations to educate and solicit donations as well.

Bob Zache asked about the migrating bats and what will be done to protect their habitat. He also asked whether Mr. Cruz intends to replace any habitat that will be lost. Mr. Cruz stated that if any sign of bats are found they will work with a wildlife relocation organization. They have not found any sign of bat habitat at this point in time at any of the seven locations.

#### C. Paul Buck – Globe-Miami Farmers Market.

Paul Buck and Laura Gottschalk made a presentation to the Council on the Farmers Market. Cayci Vuksanovich, Pat Romero, Bob Zache, Manuel Romero, Jerry Allen, Chris Jones, Fernando Shipley and Laura Gottschalk comprise the Board of Directors for the Farmer's Market. Paul Buck will be the market manager.

The purpose of the market is to create a gathering place for the community and to create a sense of pride and connections. The market will help economic development by drawing people from out of town to the market. The market may also make it easier for small businesses to begin. The Farmer's Market intends to have educational activities for children and an advertising venue for local businesses.

The location of the market will be in Veteran's Memorial Park. The board of directors have been working with the City's special event committee regarding safety issues.

Hohokam Resource and Development Council gave the Farmer's Market a \$2,239 grant, which they intend to use for advertising. Globe Mainstreet Program will provide the bank account, and the Farmers' Market has also coordinated with the WIC program to provide vouchers to low income families to be used at the farmer's market. The WIC vouchers can be used strictly for produce. They have been working with the Gila County Health Department to ensure that all food at the farmers market complies with the Health Department rules. There will be a contest for the logo for the market. There will also be senior coupon deals.

They are looking for vendors for produce and baked goods. They are accepting vendors from the entire State of Arizona.

They are asking for advertising dollars from the City, and a link on the City's web site to get the word out.

Mr. Buck thanked the City for providing insurance by their co-sponsorship and providing a place for the community to have this event.

June 11 – Approved grower training (how to handle the WIC vouchers)  
June 21 - Open registration for market vendors and handing out rules to the vendors  
June 28 – Mark opens  
October 1 – Closing of the market

Councilman Baker stated this is a dream come true.

Mayor Shipley welcomed the Farmer's Market to Globe.

Councilwoman Uhl asked whether the area would be large enough.

L Gottschalk stated that yes there would be enough room.

Councilman Wheeler brought up the issue of the trees in the park which need be taken care of for the safety of the public

D. March for Meals 2011.

Jane Eck stated that the Meals on Wheels Association of America designates March as the month to highlight meals on wheels throughout America.

The senior center is proud to provide meals to homebound seniors and disabled persons. Along with the delivery of the meal is a home visit. The driver gets to know the participants and can tell the condition of the participant on a daily basis.

During the month of February the Globe Senior Center served 367 home delivered meals, which is an average of 20 meals per day. Congregate meal participants make cards for the home delivered meal participants for the holidays.

Another component of the march for meals is Mayor for meals. Mayor will be going with volunteers on March 24 and Ms. Eck invited the rest of the Council to participate in delivering a home delivered meal. At Home Solutions has provided a personal care item to be delivered to the participants during the week of March 21.

This also serves to let the community know of the service provided and to recruit volunteers. Martha Skamel is volunteer meal coordinator and her telephone number is 425-3343. Volunteers must agree to background checks and being fingerprinted.

Diana Wheeler asked about diabetic diet specific meals. Jane Eck stated that the center does not currently provide diet specific meals. Participants must also be responsible for what they can eat and leave what they should not eat.

3. CONSENT CALENDAR

- A. Consideration of waiver of Section 2-4-10 (A) [Prior Discussion Rule] to allow action on the balance of the Consent Agenda.
- B. Accounts Payable.

Vice-Mayor Wilshire moved to approve the consent calendar. Seconded by Councilwoman Uhl.

Motion carried.

#### 4. NEW BUSINESS

A. RESOLUTION 1606 – A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF GLOBE AND THE GLOBE UNIFIED SCHOOL DISTRICT BOARD CALLING UPON THE ARIZONA DEPARTMENT OF TRANSPORTATION TO INSTALL A SIGNALIZED PEDESTRIAN CROSSWALK ADJACENT TO THE GLOBE HIGH SCHOOL, OR AT A MINIMUM, THE HAWK SYSTEM OF FLASHING RED LIGHTS OPERABLE BY PEDESTRIANS.

Administrative/Legal Assistant Ruby Pino read Resolution No. 1606 by heading.

Council was satisfied by the reading of Resolution No. 1606 by heading.

Mayor Shipley recognized the Globe School Board and Dr. Nelson, School District Superintendent as being in the audience.

Chief Lee Kinnard made a presentation regarding the cross walk issue. Chief Kinnard stated that in the past the City and the School Board have addressed ADOT separately. The City and School District are approaching ADOT jointly this time.

ADOT's policy does not allow the crosswalks under discussion to be designated as school zones since the majority of high school students at age 15 and above.

Chief Kinnard presented the traffic count numbers that City Engineer, Mathew Rencher presented at a previous Council meeting. Chief Kinnard stated that on March 7 the school district and City officials met again with ADOT. At this time the HAWK system was introduced by ADOT. The City and school district agree that the HAWK pedestrian system would solve the problem at the cross walks on Highway 60.

Councilman Wheeler stated that the coordination training on Saturday would provide training on how to get the State of Arizona to the table on this issue with the local government and the school district.

ADOT wanted an 18 month time line but the City and School District want this project to happen faster.

Dr. Nelson read the resolution being proposed by the School District.

Vice-Mayor Wilshire moved waive the meeting rules. Seconded by Councilwoman Uhl.

Motion carried.

Motion to approve Resolution No. 1606 and join with school board and send this resolution to the Arizona Department of Transportation as soon as possible.

Motion carried

The Globe School District Resolution will be on school board's agenda on March 26, 2011

B. RESOLUTION NO. 1607 - A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GLOBE, GILA COUNTY, ARIZONA, PROVIDING FOR TREATMENT OF CERTAIN DEBTS OWED THE CITY WHICH HAVE BEEN DEEMED POTENTIALLY UNCOLLECTIBLE AND REMOVING SAME FROM THE RECORDS AS ASSETS OF THE CITY OF GLOBE AND PROVIDING DIRECTIONS FOR FUTURE TREATMENT OF SAME.

Administrative/Legal Assistant Ruby Pino read Resolution No. 1607 by heading.

Council was satisfied by the reading of Resolution No. 1607 by heading.

Finance Director Teresa Williams recapped the information for the Council. This request is to remove \$7,454.88 of potentially uncollectible debt from the City's asset records. This is .3% of the City's revenue for the period January 1, 2009 to June, 2010.

Vice-Mayor Wilshire inquired whether or not this process can be codified so that staff has the authority to perform this seemingly automatic process.

City Attorney Graves stated that he will research this issue.

C. DISCUSSION AND CONSIDERATION OF AUTHORIZING MAYOR TO SEND A LETTER OF SUPPORT TO THE ARIZONA EASTERN RAILROAD (AZER) TO SECURE A RAILROAD REHABILITATION AND IMPROVEMENT FUND (RRIF) LOAN.

Kip Culver addressed the Council regarding this application by Arizona Eastern Railroad for a low interest loan for rail improvements from Bowie to Globe. Rail improvements can increase speed and make the railroad more efficient. The vision of the railroad is to make travel to Safford via railroad competitive with the highway travel and to provide passenger service between the two communities. These types of Federal loans give application points associated with community support, built into the loan process.

Vice-Mayor Wilshire moved waive the meeting rules. Seconded by Councilman Alderman.

Motion carried.

Vice-Mayor Wilshire made a motion to authorize Mayor to send letter of support for the Arizona Eastern Railroad to secure a railroad rehabilitation and improvement loan. Seconded by Councilman Alderman.

Motion carried.

D. DISCUSSION AND CONSIDERATION OF APPROVAL OF CONSULTING CONTRACT WITH RESEARCH ADVISORY SERVICES FOR REDISTRICTING SERVICES NOT TO EXCEED \$50,000.00.

City Manager Graves addressed the Council. Redistricting should be conducted to comply with the federal voting rights act. The redistricting process must not have the purpose or effect of diluting language or minority populations in the districts. The estimated cost to provide redistricting for the City of Globe is not to exceed \$50,000. Mr. Sissons is working for Gila County in this process. City Manager Graves contacted Mr. Sissons since learning that the City only grew by 37 persons since the 2000 census. Mr. Sissons has agreed to look at the demographics of the census and will report to the City if this redistricting is necessary.

Mr. Graves requested additional time to research this issue and bring it back to the Council.

E. RESOLUTION NO. 1608 - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF GLOBE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE CITY CLERK AND ENTITLED "NATIONAL GREEN BUILDING STANDARD 2008".

Administrative/Legal Assistant Ruby Pino read Resolution No. 1608 by heading.

Council was satisfied by the reading of Resolution No. 1608 by heading.

Mr. Collopy stated that the building department is proposing that when a home builder comes in to get a building permit they must accumulate a minimum of 50 points from the green building standard 2008. During the permitting process the City will educate the builder on how green building standards will save the money on electric bills, gas bills and water bills. The green building code has a gold, silver and bronze standard. These standards are met by the accumulation of so many points for each standard.

This has been approved by the Planning and Zoning Commission.

Councilman Baker stated that he has talked to several of the local builders and they are already complying with these codes.

Councilman Wheeler wanted to know what how much more it would cost to comply with this standard. Chris Collopy stated there are too many variations in buildings to make that determination. Mr. Collopy stated that there are instant savings and long range savings for the green building code requirements.

Mayor Shipley stated that the 50 points is too easy to obtain.

Councilman Alderman stated that once the builders realize the advantages they will want to obtain more than the 50 points to increase the resale value of the home.

F. ORDINANCE NO. 800 - AN ORDINANCE OF THE CITY OF GLOBE, ARIZONA, ADOPTING THE NATIONAL GREEN BUILDING STANDARD 2008 BY REFERENCE AND MAKING NECESSARY AND CORRESPONDING AMENDMENTS TO THE CITY CODE REQUIRED THEREBY; REPEALING ANY AND ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR PENALTIES FOR THE VIOLATION THEREOF.

Administrative/Legal Assistant Ruby Pino read Ordinance No. 800 by heading.

Council was satisfied by the reading of Ordinance No. 800 by heading.

This ordinance adopts the green building standard into the City Code and to set the 50 point minimum standard.

G. DISCUSSION AND CONSIDERATION OF DIRECTING CITY MANAGER TO ISSUE PURCHASE ORDER FOR ADEQ GRANT FOR ENVIRONMENTAL CLEANUP OF THREE (3) CITY-OWNED BUILDINGS.

City Manager Graves requested that this item be removed from the agenda since the quote from the bidder who is an approved Arizona State Contractor came in at \$19,867.00, which is in the City Manager's authority.

H. RESOLUTION NO. 1609 - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF GLOBE, ARIZONA, APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF GLOBE AND GILA COUNTY, ARIZONA PERTAINING TO AND ACCEPTING AN ECONOMIC DEVELOPMENT GRANT FOR THE OLD DOMINION HISTORIC MINE PARK.

Administrative/Legal Assistant Ruby Pino read Resolution No. 1609 by heading.

Council was satisfied by the reading of Resolution No. 1609 by heading.

The intergovernmental agreement provides for a \$65,000.00 grant to the City of Globe from Gila County for the construction cost for restrooms, picnic ramadas and improvements at Old Dominion Park. IGA prohibits City from reimbursing itself for salaries or equipment.

Councilman Wheeler moved waive the meeting rules. Seconded by Vice-Mayor Wilshire.

Motion carried.

Councilman Wheeler moved to approve Resolution No. 1609. Seconded by Councilman Alderman.

Motion carried.

5. ACTION ITEMS

A. RESOLUTION NO. 1604 - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF GLOBE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE CITY CLERK AND ENTITLED "SECTION 14-5-19 MEDICAL MARIJUANA RELATED FACILITIES; CONDITIONAL USE PERMIT REQUIRED" FOR PURPOSES OF ADOPTION BY REFERENCE.

Councilman Baker declared his conflict of interest with this issue and left the meeting.

City Manager/Attorney Graves stated that this item was discussed previously and adds Section 14-5-19 to the Globe City Code.

Mayor Shipley read Resolution No. 1604 by heading.

City Manager/Attorney Graves reported that the City had not been contacted by the Governor, Department of Health Services or the Federal government.

Councilwoman Uhl made a motion to approve Resolution No. 1604. Seconded by Vice-Mayor Wilshire.

Motion carried.

B. ORDINANCE NO. 799 - AN ORDINANCE OF THE CITY OF GLOBE, ARIZONA AMENDING THE GLOBE CITY CODE BY THE ADDITION A REVISED SECTION 14-5-19 ENTITLED "MEDICAL MARIJUANA RELATED FACILITIES; CONDITIONAL USE PERMIT REQUIRED" THERETO; REPEALING ANY AND ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR PENALTIES FOR THE VIOLATION THEREOF.

Councilwoman Uhl made a motion to approve Ordinance No. 799. Seconded by Vice-Mayor Wilshire.

Motion carried.

Councilman Baker returned to the meeting.

C. DISCUSSION AND CONSIDERATION OF APPROVAL OF APPLICATION FOR LIQUOR STORE (SERIES 9) SAMPLING PRIVILEGES FOR THE BEVERAGE PLACE LOCATED AT 2250 HWY 60 AND 70, SUITE N, GLOBE, ARIZONA, GILA COUNTY.

Mayor Shipley asked Officer Mike Hill why the State would even offer this type of liquor permit.

Officer Hill responded that this was to keep businesses from having to obtain an entire new license if they wanted to promote a new product. He stated that he has never seen this permit abused.

Councilman Baker asked if the sampling is vendor sponsored. Officer Hill responded that it can be producers, wholesalers or retailers. Any open container must be secured.

Officer Hill explained to the Council that the primary purpose of the Beverage Place is alcohol and that due to this fact is that there is an age limitation to the customers who can enter the store.

Mrs. Patel stated that they are seeking the sampling license to have wine tasting on a weekly or bi-weekly basis. They are anticipating a sampling of no more than three wines at any one time. Each customer would be limited to a one ounce of each wine.

Councilman Baker moved to approve the application for liquor store (series 9) sampling privileges for the Beverage Place. Seconded by Vice-Mayor Wilshire.

Motion carried with Councilman Wheeler opposed.

D. ORDINANCE NO. 787 - AN ORDINANCE OF THE CITY OF GLOBE, ARIZONA, ADOPTING LOCAL OPTION V PROVIDED IN THE MODEL CITY TAX CODE WHICH IMPOSES A TWO LEVEL TAX STRUCTURE ON THE SALE/PURCHASE OF THE "BIG TICKET" ITEMS.

Mayor Shipley read Ordinance 787 by heading.

City Manager Graves addressed the Council regarding this issue. He gave an example of \$15,000 limit at 2% and 0% above would be a \$700.00 loss in sales tax revenue to the City on a \$50,000.00 vehicle.

He requested that the Council make a recommendation for the dollar amount of the big ticket item and the percentage.

Councilman Alderman made a motion to adopt Ordinance 787 Local Option V provided in the Model City Tax Code with the language which provides for a two level tax structure of 2% sales tax up to \$15,000.00 and 0% over \$15,000.00. Seconded by Councilman.

Vice Mayor Wilshire requested an amendment to the motion which provides for review of the results of this change in one year.

Councilman Alderman amended the motion to include a review after one year with adjustments be made accordingly. Councilman Wheeler agreed to the amendment.

Mayor Shipley stated that he met with the car dealers and they were willing to market their dealership outside the community with this reduced tax incentive.

Ed Keuhneman stated that when the City previously discussed this issue a local dealer stated that the two tier system was very cumbersome.

Vice-Mayor Wilshire asked staff to contact the local dealers and find out what their new car sales volume was for the previous two years so that their will be a baseline comparison for the one year review.

E. RESOLUTION NO. 1603 - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF GLOBE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE CITY CLERK AND ENTITLED "ARTICLE 9-14 WATER COMMITTEE" FOR PURPOSES OF ADOPTION BY REFERENCE.

Mayor Shipley read Resolution No. 1603.

City Manager Graves reviewed Article 9-14 Water Committee.

Councilman Wheeler requested that City staff be officially appointed to the committee and not just ex-officio members.

Vice-Mayor Wilshire stated that the Parks and Rec Committee's ex-officio member is invaluable to the committee and they work arm in arm.

Vice-Mayor Wilshire moved to approve Resolution No. 1603 as presented. Seconded by Councilman Alderman.

Motion carried.

F. ORDINANCE NO. 798 - AN ORDINANCE OF THE CITY OF GLOBE, ARIZONA, AMENDING THE GLOBE CITY CODE BY THE ADDITION OF A NEW ARTICLE ENTITLED "ARTICLE 9-14 WATER COMMITTEE" THERETO; REPEALING ANY AND ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR PENALTIES FOR THE VIOLATION THEREOF.

Councilwoman Uhl made a motion to approve Ordinance No. 798. Seconded by Councilman Alderman.

Motion carried.

6. CALL TO THE PUBLIC:

Any citizen desiring to speak on a matter that IS NOT scheduled on this agenda may do so at this time. Comments may be limited to three minutes per person and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

Molly Cornwall thanked the Council and staff for their assistance with all of the activities of the past month. She said that it is a privilege to work with the Council. She also stated that she loves her recycling bin.

7. SCHEDULING OF MEETINGS:

Scheduling of meetings, which may be brought up at this time.

8. EXECUTIVE SESSION

Motion to adjourn into executive session.

Councilman Alderman made a motion to adjourn into Executive Session. Seconded by Councilwoman Uhl

Motion Carried.

Council entered executive session at 8:35.

- A. Confidentiality Statement.
- B. Discussion or consultation with the attorney or attorneys of the public body for legal advice or to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, pursuant to A.R.S. Sections 38-431.03(A)(3) and (A)(4).
  - 1. Ocotillo Drive
- C. Legal advice and discussion of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law pursuant to A.R.S. 38-431.03(A)(2) and (A)(3).
  - 1. City Facilities Security Information.

**9 . POST EXECUTIVE SESSION.**

Consideration of any item on the Executive Session portion of this agenda, which the Council may wish to take action upon in Open Session.

10. ADJOURNMENT.

Meeting adjourned at 9:15 PM

SCHEDULED MEETINGS/EVENTS:

REGULAR MEETING March 21, 2011  
REGULAR MEETING March 28, 2011  
REGULAR MEETING April 11, 2011  
REGULAR MEETING April 18, 2011

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the City Council of the City of Globe held on the 14<sup>th</sup> day of March, 2011. I further certify that the meeting was duly called and held and that a quorum was present.

---

Teresa A. Williams, Finance Director