

# CITY OF GLOBE

## WORK SESSION MEETING MINUTES

MUNICIPAL BUILDING 150 NORTH PINE STREET GLOBE, ARIZONA

SEPTEMBER 17, 2012 6:00 P.M.

The meeting was called to order by Mayor Wheeler at 6:00 p.m.

The Invocation was given by Councilman James Haley, followed by the Pledge of Allegiance led by Water/Wastewater Maintenance Supervisor Kenny Sellick.

### ROLL CALL

**Present:** Mayor Terry Wheeler, Councilman James Haley, Councilman C.M. "Mike" Humphrey, Councilwoman Mary Ann Uhl, Councilman Desmond Baker, Vice Mayor Eric Mariscal, Councilman Lerry Alderman,

#### 1. SUMMARY OF CURRENT EVENTS

##### A. Council Members

Councilman Haley thanked the Fire Department for helping his constituents last night as they reported a smell in the attic. He stated that the Fire Department were all respectful, kind and provided good service.

Councilwoman Uhl thanked the community for being part of the Jeannie Uhl Memorial Golf Tournament which raised over \$3,000 for scholarships.

Councilman Alderman thanked the water staff for working on a line break on the Highway last week.

Councilman Alderman stated that the Movie premier was excellent. He encouraged the community to participate in City wide events like this. It was most enjoyable.

Councilman Haley thanked the Cobre Valley Community Players for a great play of "Is He Dead".

##### B. Mayor

Mayor Wheeler read a letter from Mr. David Cook of Carlotta Copper donating \$1,000 to Besh Ba Gowah Archeological Museum.

##### C. City Manager

Cynthia Seelhammer made an apology to the audience explaining that at the last meeting there was confusion following the Executive Session and stated that it was not clear to the audience following the Executive Session and will make sure that the audience as well as the councilmembers know what is happening when the Council is taking action. She stated that it is the Council's job to be respectful of each other, and set an example for the rest of the community.

Cynthia Seelhammer stated that beginning tonight, the media will be copied council packets to help them have a clear understanding of issues discussed.

Cynthia introduced Speaker Cards to tonight's meeting. Stating that they will be used at every meeting. Anyone wanting to speak tonight or make a comment without addressing the Council may do so by filling out the speaker cards. This will help the clerk get names spelled correctly for the record.

Cynthia stated that a webinar will be held on September 27<sup>th</sup> with the "Idea of Branding a Community" she invited interested persons to participate.

Cynthia stated that a Public Service Announcement was sent out today reminding the residents to tame their yards; with the recent rains, the weeds have gone wild.

Cynthia reminded the Council that the Resolution Copper Open House is scheduled for tomorrow and the public is invited to attend. This will be held in the Town of Superior.

2. **CEREMONIAL MATTERS:** Presentations, Proclamations, Awards, Guest Introductions and Announcements.

A. Proclamation declaring the month of September as "Childhood Cancer Awareness Month." (Fire Chief Al Gameros)

Mayor Wheeler read a proclamation declaring the Month of September as Childhood Cancer Month in the City of Globe.

Fire Chief Al Gameros accepted the proclamation, briefing the Council of his family's struggles with childhood cancer; his daughter was diagnosed with cancer 19 years ago and is now in remission. He stated that his family is lucky, stating that Donald and Angela Earven are present tonight, they had lost their child Dylan to cancer. He stated that the department is helping 2 families with 3 year old girls who are fighting cancer.

Chief Gameros presented the framed proclamation to Donald and Angela Earven for display in their business.

B. Fourth of July update and presentation of donation to Support of Soldiers. (Jesse Bryant)

Jesse Bryant addressed the Council stating that he presented a check in the amount of \$180.00 to the SOS organization and thanked the many volunteers for helping with such a successful event on the 4<sup>th</sup> of July.

C. Recognition of Outstanding Service to Citizens.

Mayor Wheeler presented Certificates of appreciation to the following: Ken Sellick, Javier Sanchez, Adolfo Ortiz, Frank Baroldy, Euriel Perez, David Kemp, John Angulo, Jose Ramirez, Edward Johnson, Javier Ortiz, Richard Thomas, Matt Assanovich, Will Brandon, Robert Rabogliatti and Paul Wilcox.

These gentlemen are City of Globe workers that worked on a water main break last week.

- D. Presentation about Alliance for Innovation by Pam Muse. This nonprofit national organization is headquartered in Phoenix where it is affiliated with ASU. It provides resources to city governments, staff and council members by sharing models and examples of best practices, and solutions to common problems. In addition, they offer free and low-cost training through webinars. Pam Muse is Western Regional Director and she will explain the resources available to members.

Pam Muse was unable to attend tonight's meeting. This item was tabled.

**3. NEW BUSINESS FOR DISCUSSION ONLY:**

- A. Mayor's nominations for committee assignments: Code requirement for Council approval

At last week's meeting the Mayor voiced his appointment of Councilmembers to committees. According to the City Code it was explained that these appointment must be considered by the Mayor and City Council. It was the consensus of the Council to place this item on a future agenda for consideration.

- B. Department issues/projects.

- 1. Wastewater Facility Generator (Matt Rencher)

Public Works Director/Engineer addressed the Council briefing the Council of the need for a backup generator at the Wastewater Facility. He stated that this need is based on a requirement by ADEQ.

It was the consensus of the Council to place this item on the next meeting agenda to authorize for advertisement of bids for a backup generator.

- 2. Water Distribution System Pressure Reducing Valves (Matt Rencher)

Public Works Director/Engineer addressed the Council explaining the water modeling project in 2011 performed by TetraTech. He stated that they recommended rehabilitation or replacement of the pressure reducing valves which will decrease the high pressures throughout the water system. This will also increase the efficiency of distribution in system components. He recommended that a 3<sup>rd</sup> party contractor install the Pressure Reducing Valves. It was the consensus of the Council to direct that this item be placed on a future agenda for consideration and that Mr. Rencher meet with Councilman Humphrey to further explain this project.

- C. Needs and issues identified by the Interim City Manager:

- 1. Personnel systems: position descriptions and classification system needs to be updated

Interim City Manager Cynthia Seelhammer addressed the Council stating that the Personnel Job descriptions are not current and the Compensation Matrix needs to be updated. She stated that this should be a priority and will work to accomplish these tasks. The Council shared with Cynthia their concerns with the current matrix and agreed that this does need to be updated.

2. Citizen Survey: straight-forward way to learn what the residents believe is important in the City.

Interim City Manager Cynthia Seelhammer discussed with the Council the idea of performing a citizen survey to hear what is important to the citizens. She stated that this would be presented to the Council for action at a future meeting.

3. Infrastructure needs:

- a) Streets. Funding this year

Public Works Director/Engineer Matt Rencher addressed the Council presenting the top 4 priority projects for street repairs throughout the City. He stated that he budgeted \$600,000 for such repairs and asked the Council for direction of advertising for bids for these repairs. He stated that he does not have the staff nor the equipment to administer these projects.

1. Broad Street from Mesquite to Cottonwood
2. Pine Street from Mesquite to Sycamore
3. Hill Street from US 60/Ash Street to Carico
4. 4<sup>th</sup> Street from Sycamore to Oak

It was the consensus of the Council to place this on a future meeting agenda for consideration.

- b) Water and Sewer: need for reserves for upgrades, replacement and new equipment

Public Works Director/Engineer Matt Rencher stated that upgrades and repairs need to be done on the streets listed on item 3A and to coordinate this project using 2 separate contractors. Concerns with the railroad crossings were also expressed.

4. Utility rate study: estimate project needs and costs for service and sewer utilities and infrastructure over next few years, and calculate rates necessary to accomplish goals

Interim City Manager Cynthia Seelhammer stated that a professional rate study needs to be done. She encouraged the Council to spend the money to have this done and list this as a priority. She stated that water and wastewater systems need constant maintenance and it is the essential services that protects the health and safety of the community. The system needs to be constantly improved.

It was the consensus of the Council to place this item on a future agenda for consideration. To be considered for the Improvement, Enhancements and needs of the system for the next 5 years.

5. Mid-year budget review: loss of Redflex revenue and how to reprioritize budget. Scheduled Work Study session on the budget for October in order to do mid-year adjustments, as necessary.

Interim Manager Cynthia Seelhammer stated that she would like this revisited during a future Work Study Session to talk about the budget. She stated that with the loss of Revenue with Redflex and economy changes, our budget is different now. It's not uncommon for a community to go through a mid-budget review and she would like to do this in late October early November. She stated that she could bring in retired managers with expertise to assist Teresa and discuss possible adjustments in the budget.

6. General Plan and voter approval 2014: Next fiscal year consider budgeting for a General Plan Update in order to meet state requirements.

Interim Manager Cynthia Seelhammer stated that this is to plant a seed for thought. Our General Plan is 10 years old now, it does need updating and will have to go before the voters in 2014 for approval. She stated that the process is 1 year and we should begin now and create a citizen outreach for participation.

#### **4. CALL TO THE PUBLIC:**

Any citizen desiring to speak on a matter that IS NOT scheduled on this agenda may do so at this time. Comments will be limited to **three minutes per person** and shall be addressed to the City Council as a whole, and not to any individual member. Issues raised shall be limited to those within the jurisdiction of the City Council. Pursuant to the Arizona Open Meeting Law, the City Council cannot discuss or act on items presented at this time. At the conclusion of the call to the public, individual City Council members may (1) respond to criticism made by those who have spoken, (2) ask staff to review a matter, and (3) ask that a matter be put on a future agenda.

1. Jesse Bryant stated that he forgot the most important person, expressing his thanks to his mom Kim Bryant for her help during the 4<sup>th</sup> of July events.

#### **5. SCHEDULING OF MEETINGS:**

Scheduling of meetings, which may be brought up at this time.

#### **6. ADJOURNMENT**

The meeting adjourned at 8:07 p.m.

Councilman Haley moved to adjourn the Meeting. Seconded by Councilwoman Uhl.

Motion carried.

#### **SCHEDULED MEETINGS / EVENTS:**

REGULAR MEETING September 24, 2012

REGULAR MEETING October 8, 2012

REGULAR MEETING October 15, 2012

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the City Council of the City of Globe held on the 17<sup>th</sup> day of September, 2012. I further certify that the meeting was duly called and held and that a quorum was present.

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Gina A. Paul, CMC, City Clerk