

GLOBE CITY COUNCIL

2015-2017 STRATEGIC PLANNING RETREAT
COBRE VALLEY CENTER OF THE ARTS
101 N BROAD STREET
GLOBE, ARIZONA

January 30, 2015 8:00 A.M.

ROLL CALL

Present: Mayor Terence O. Wheeler, Councilman Mike Humphrey, Councilwoman Roberta Johnson, Councilman Mike Stapleton, Vice Mayor Eric Mariscal.

Excused Absent: Councilman James Haley

Facilitating: Nicole Lance

Staff attending: City Manager Brent Billingsley, City Clerk Shelly Salazar

7:45am Council Coffee and conversation.
Introduction – Nicole Lance

8:00am Preparing for Success:

- **Council Meeting conduct** is discussed in relationship to the Council Code of Ethics and Robert's Rule of Order.
- City Manager Brent Billingsley pointed out the Robert's Rules Cheat Sheet and Code of Ethics handout included in the retreat packet.
- It was mentioned that several Councilmembers have come forward over the past year with concerns regarding Council decorum during Council meetings and a desire to make improvements to the basic flow to meetings.
- It was recognized and a consensus that Councilmembers all want to get along, enhance professionalism and avoid conflict on the dais.
- A concern was mentioned regarding all Councilmembers ability to ask questions and make comments at Council meetings.
- A recommendation came forward to limit Councilmembers discussion to 3 or 5 minutes as done with the Call to Public limitations. Three minutes was the recommended preferred time limit and the Mayor would enforce the time limit.
- The Mayor requested that staff keep time during meetings, staff agreed that it was possible.
- It was also recommended that the Mayor rotate the ability to speak among Councilmembers to ensure that everyone has the opportunity to be involved in meetings. Discussion stated that the City of Mesa used to do something similar to give everyone a chance to speak.

- It was clarified that the rotating recognition did not disallow the ability for Council debate or discussion, it is merely a way to start discussion.

- It was suggested that the Mayor use the gavel more to control meetings. Council agreed that this would help police themselves in terms of keeping order in the meetings and committing to timely agendas.

- It was mentioned that some items should require more discussion and debate but are often cut short due to negative/argumentative energy. One issue that was brought up was the tendency for members to interrupt speakers during their presentations. It was mentioned that such interruptions confuse the speaker, interrupt the flow of the presentation and cause the meeting to be prolonged. It was also stated that presenters are guest of Council.

- It was suggested that the Mayor ask that all questions from Council be held until the of presentations.

- **Motions, motion requirements and voting.** The City Manager reviewed the packet handout; Robert's Rules Cheat Sheet which included motions, motion requirements and voting necessity.

- There was concern voiced that three minutes for Council remarks may not be enough as Council gets additional information that the public may not have and further discussion clarifies points and that limiting the public process would not be desirable. It was then agreed that additional time could be requested from the Mayor but that the Mayor needs to be allowed to do his job.

- A concern was voiced that Council needs to do a better job of acknowledging both sides of issues affecting the community.

- It was agreed that Council meetings have improved over the past two years but that there was still a need to improve going forward.

8:45 am Councilman James joins the meeting.

- The City Manager reviews prior discussion for Councilman Haley including the suggested recommendations of Council.

9:00 am Ground rules and the agenda are presented by Nicole Lance.

- **We will be successful when..** Small group discussion and presentations.

- **Shout outs and celebrations.** The City Manager reads shout outs from staff in celebration of accomplishments of staff and Council.

9:30 am – Financial Overview and update – Presented by Finance Director Joseph Jarvis. Power Point Presentation attached.

- March will start the CIP and Budget Process. Adoption of the Budget is scheduled for the April and May Council meetings.

10:30 am – Review of existing strategic plan.

- **Strategic Planning for 2015-2017** – Discussion regarding the 2014 Strategic Plan and items that have been completed and still in progress. Consideration of planning, what missing and results of prioritization into the Strategic Plan. Power Point Presentation attached.

12:00 pm – Lunch

1:00 pm – “What do you think Globe’s founders would be the most proud of about Globe today?” Small group activity and retreat shout-outs.

2:00 pm – Rapid Fire progress reports by Department Heads.

- **Fire Department; Chief Al Gameros** – The Mission Statement, Certifications and State Standards are presented making service of the Fire Department seamless. Accomplishments are read in rapid fire speed to include; Wild Land Service, Regional Fire Agreements and a supreme level of training.

- **Police Department; Chief Tim Truett** – A list of accomplishments are read again in rapid fire speed to include; meeting with employees, revising recruitment, volunteer program, new dispatch consoles and new records management system.

- **Public Works Director Jerry Barnes** – Mr. Barnes presents a list of accomplished “City Manager White Board Items” to include; Flood Plane Procedures, 2009 WIFA Loan closeout, EUSI consultants a great extension of staff, Wastewater improvements, NE Sewer Projects, Crestline and Hagen Tank repairs, US 60 Waterline project, Sanitary Seal Well #1, upgrade GIS, OSHA compliance.

- **Development Services Director Chris Collopy** – Mr. Collopy adds to the list of accomplishments; Economic Development, Business License Code Enforcement, General Plan, New Residential and Commercial Development, ATV Jamboree. Quality of life issues to include; Aquatic Center Outreach.

- **Globe Librarian Assistant Mary Helen Avalos** – Ms. Avalos shares accomplishments of the Globe Library with Council to include surveys to improve quality of life, additional parking, increase and cross training, help from nonprofit groups with grants.

- **Besh Ba Gowah Director Leana Asberry** – Ms. Asberry is happy to report the improved look and function of the Gift Shop and Museum. The Museum has hired 3 part time staff and has improved cash and inventory procedures. She mentioned the positive changes to the Annual Festival of Lights and the success of this year’s event. New advertisements include front page ads.

- **Active Adult Center Director Dottie Sanchez** – Ms. Sanchez tells Council that they are posting menus in the local paper. New programs are rapid fire read to include Therapeutic Meal Program and Meals for a Fee. The Center has purchased a new oven and a handicap front door. She explains that events are being planned to recruit younger seniors.

- **Finance Director Joseph Jarvis** – Mr. Jarvis tells Council that he desires to spend tax dollars wisely, improving procurement process.

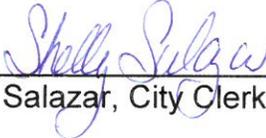
- **City Manager Brent Billingsley** – Mr. Billingsley appreciates the passion that has been present in presentations and that he is proud of his employees. He celebrates the many accomplishments and that there is teamwork from department to department.

- **Globe Magistrate John Perlman** – Judge Perlman is proud to say that his court dispenses justice. He is always happy to suspend fines for compliance in code enforcement violations seeing it as an opportunity to make our city better.

3:00 pm – Review of the day

3:15pm - Adjournment

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Globe City Council 2015-2017 Strategic Planning Retreat held on the 30th day of January, 2015. I further certify that the meeting was duly called and held and that a quorum was present.



Shelly Salazar, City Clerk