

CITY OF GLOBE VENDOR APPLICATION



City of Globe

150 N. Pine St.
 Globe, AZ 85501
 928.425.7146
 www.globeaz.gov

GENERAL VENDOR APPLICATION FORM

VENDOR INFORMATION

COMPANY / FIRM NAME as shown on Federal Tax Return		DRIVERS LICENSE #. if applicable
ALTERNATE NAME if applicable / (doing business as)		TAX ID NUMBER FEIN OR SSN
POINT OF CONTACT NAME	TITLE	
VENDOR ADDRESS		
PAYMENT ADDRESS if different from address above		
CELL PHONE	SECONDARY PHONE	VENDOR EMAIL
TAX EXEMPT? Y or N	VENDOR WEBSITE	

Internal Use Only

ORGANIZATION TYPE

<input type="checkbox"/>	Corporation	<input type="checkbox"/>	Individual / Sole Proprietor	<input type="checkbox"/>	Joint Venture
<input type="checkbox"/>	LLC	<input type="checkbox"/>	Partnership / Limited Partnership	<input type="checkbox"/>	Non Profit

Copy of Business License? YES NO

(Food Vendors) Copy of Permit to Operate, Temp Permit or AZ Cottage? YES NO

BUSINESS INFORMATION

<input type="checkbox"/>	YES	<input type="checkbox"/>	YES	BUSINESS LIC. NO.	
<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	TAX ID NO.	

REQUESTOR / VENDOR'S NAME	SIGNATURE	DATE REQUESTED / SENT

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PRODUCTS SOLD

Please describe items that will be sold at the event:

SPACE/SET UP REQUIREMENTS

Please describe your set up type (EZ up, trailer, food truck, etc.) You may attach photos.

Size of Set up (Vendors will be provided with a 10X10 space to operate business, additional will need to be discussed. This includes storage and displays.)

*Food Trucks Only

What side do you serve from:

_____ Driver Side _____ Passenger Side _____ Either Side _____ Rear

Length of set up _____ Other: _____

EVENTS and EVENT DATES

Please write down what events and event dates you would like to participate in:

First Friday

_____ All 12 months _____ Other (Please write dates): _____

Other Events

_____ Mark here if you would like to be contacted for additional City provided events.

Vendors are expected to conduct their business in a professional manner at City of Globe events. This goes for interactions with own staff, the public and/or event participants, and City of Globe staff. Conducting business in any fashion unprofessionally can result in being asked to shut down operations during an event, or eliminate future participation in City of Globe special events. If you are the target of unacceptable behavior, or have immediate concerns, please feel free to contact the Globe Police Department by calling 911 or the non-emergency line at (928) 425-5751. You may also call City Hall during business hours at (928) 425-7146 x210. By signing below, I am acknowledging I have read and understand all items within the City of Globe Special Event Vendor Application and will abide by all rules and regulations set forth by the City of Globe Community and Economic Development Department in conjunction to participation within their events.

Print Name: _____ Date: _____

Signature: _____